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**Board of Directors Meeting**  
**May 14, 2009 (Thursday)**  
**6:30pm –7:00pm (EST)**  
**Dial-In #: 877-366-0711/ Passcode: 37571781#**

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**I. Meeting Opening:**

In attendance: Kristie S, Ken C.

- Agreement on Agenda
  - To review perspective candidates for appointment to board
  - Motion to accept agenda by Ken,
    - Accepted by Kristie and Ken

**II. Review of Perspective Appointed Board Members:**

Terri Kinka

Golden Glen Alpacas

Plans to fill a 1-1/2 year vacancy and fill the Treasurer position

Motion by Ken to accept Terri Kinka for 1 1/2 year term

Accepted by Kristie and Ken

Randy Strong

K-Ran Alpacas

Sergeantsville, NJ

Plans to fill a 1-1/2 year vacancy

Motion by Ken to accept Randy Strong for 1 1/2 year term

Accepted by Kristie and Ken

Kim Pongpat

Paso Liger Alpacas

East Berlin, PA

Plans to fill a 6 mos vacancy

Motion by Ken to accept Kim Pongpat for 1/2 year term

Accepted by Kristie and Ken

Helen Humphreys

Silvercloud Alpacas

Gibsonia, PA

Plans to fill a 6 mos vacancy

Motion by Ken to accept Helen Humphreys for 1/2 year term

Accepted by Kristie and Ken

**III. Open Board Position Discussion:**



- a. Secretary – Coordinates and communicates the agenda with the President, takes meeting minutes, sends broad member emails, and manages the Repository (this is an internet filing system that we're all learning and adapting to)
  - b. Membership – The person on the BOD that takes this role can either serve as the Board liaison to a Membership Committee Chair or serve in the Chair position themselves. Membership entails coordinating our Member Meetings – our next one is October; keeps the membership listing up-to-date (minimal activity from now until January); provides that member listing to the newsletter publisher
  - c. Newsletter – This person identifies and gets approval of content for each newsletter (done for Summer issue), works with Helen Hornbake to write articles (done for Summer issue), requests articles of others, solicits advertising and coordinates ad payments with Treasurer, assures publishing dates/timelines are met, works with publisher (American Livestock) and BOD to assure edits, layouts, printing occur in a timely manner.
- 2.

#### **IV. Close of Meeting:**

- Ken motion to close the meeting, Kristie seconded. Board Members in Favor: Kristie S., Ken C.