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**Board of Directors Meeting**  
**May 20, 2009 (Wednesday)**  
**6:30pm –7:45pm (EST)**  
**Dial-In #: 877-366-0711/ Passcode: 46391859#**

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**I. Meeting Opening:**

In attendance: Kristie S, Ken C., Chuck G., Terri K., Helen H., Randy S., Kim P.

- Agreement on Agenda
  - Motion to accept agenda by Chuck
    - Accepted by all in attendance

**II. Discussed New BOD roles (Kristie):**

- Kim will take the Secretary role; Randy will take the board liaison for Membership; Helen will take the Newsletter. Requested an extra week for the upcoming newsletter's deadlines. Kristie discussed the need to push for advertising. Terri will take the Treasurer role. Kristie will create an e-blast to members to announce the new BOD members and roles as well as add the news to the website and the newsletter. Kim, Helen, Randy and Terri will provide short bios for the newsletter. Chuck motioned to accept the new roles. All in attendance agreed.

**III. Discussion of Bookkeeper RFPs (Chuck):**

- Chuck recommended Stephanie Morrison due to her experience level and her proximity for him to be able to train her. Discussion of concern over Stephanie's hourly rates. Discussion lead to agreement for Chuck and Terri to do phone interviews with Stephanie and Tanya and make a decision based on those interviews.

**IV. Discussion of Jubilee (Kristie, Terri, Chuck):**

- 2010 Judges so far include Kristin Buhrman, Tim Lavan, Diana Timmerman, and Ken Hibbetts. Mentioned that 2011 judges will need to be booked by the end of June. Will discuss in next meeting.
- 2010 RFPs:
  - Kristie mentioned that there is no requirement for re-bids for 2010 if all were happy with 2009's managers and superintendents.
  - Will be going out for re-bid for halter superintendent. Will put out for re-bid by mid-June to July and close by the end of August.
  - Were happy with Carl & Freda McGill as fleece superintendents, so no need for re-bid this time.
  - Discussed whether to go out for RFPs for sin-off superintendent or go again with Winnie Labreque. Agreed to go out for RFP.
  - Chuck discussed the cost savings in brief achieved by event managers Scott Young and Kevin O'Leary and whether decision has been made to rehire them in 2010. Overall were happy with the job they accomplished in 2009. Will discuss



further when all financial #s are in during Jubilee debrief call and next board meeting call.

- Scheduled 2009 Jubilee Debrief call for Wednesday, May 27<sup>th</sup> at 6:30 p.m.
- Ken inquired about whether a Jubilee Liaison from the BOD had been chosen for 2010 to begin working with the event managers as soon as possible and volunteered to assist. Kristie said we will discuss and vote on this subject during the debrief.

**V. Nomination Committee update/discussion (Ken):**

- Eight candidates are needed for four positions.
- Candidates currently agreed to run include:
  - Jillian Ramsay Stern, Ramsays Alpacas, 141 Merritt Drive, Butler, PA 16001, e-mail: ramsaysalpacas@zoominternet.net, telephone: (724) 287-5743
  - Ken Clark, Tartan Acres LLC, 707 Houghton Hill Road, Homer, NY 13077, phone: (607) 749-6275, ww.tartanacres.com, tartanacres\_2001@verizon.net
  - Chris Reachard, C & C Alpaca Factory, Jackson, NJ 08527, Ocean County, frontporchantiques2@juno.com, Phone: 609-369-0161
- The timeline from this point is as follows:
  - Close Nominations - July 31
  - Candidate Bios/Photos – Aug 15
  - Bios/Photos to American Livestock for mailing – Aug 21
  - Mailed to membership – Sept 1
  - Last Postmark – Sept 18
  - Must Receive at Accountant – Sept 25
  - Results from Accountant to board – Sept 30
  - Call Winners to confirm – Oct 1-3
  - Announce winners to membership Oct 5 or 6 by eblast

**VI. Close of Meeting:**

- Helen moved to close the meeting, Randy seconded. All agreed.